

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

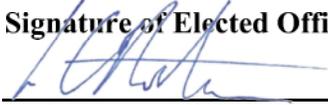
Date: 08.04.25

Meeting Date: 08.11.25

Submitted By: Lance Anderson

Department: Purchasing

Signature of Elected Official/Department Head:



Court Decision: <small>This section to be completed by County Judge's Office</small>
 8/11/2025

Description:

Consideration and approval to remove the following item from the Johnson
County Inventory in accordance with the Johnson County Inventory/Fixed Asset
Policy and Procedures Manual Section 3.10.1 - Missing Assets, following three
consecutive inventories.

983488 Fujitsu Scanner 6130 sn 099673

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Dear Recipient:

The Johnson County IT department request the courts approval to authorize the purchasing agent of Johnson County to remove the below listed item from inventory:

983488- FUJITSU SCANNER 6130 Serial number-099673

This item has been missing for over 3 years. With the assistance of the Purchasing Department, a diligent search has been completed. This item has been listed as missing through the past three inventories and may be removed from the Johnson County Inventory.

Sincerely,



Dan Milam

IT Director

Johnson County

817.556.6366

dmilam@jocotx.org